

1 **MINUTES OF MEETING**

2 **THE DISTRICT**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of The District Community Development District  
5 was held on Tuesday, February 16, 2021 at 1:30 p.m. at 602 Shetter Avenue, Jacksonville Beach, FL, with  
6 Zoom conference call available.

7 **FIRST ORDER OF BUSINESS – Call to Order**

8 Ms. Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Art Lancaster	Board Supervisor, Chairman
11	John Dodson	Board Supervisor, Vice Chairman
12	Jay Dodson	Board Supervisor, Assistant Secretary

13 Also present were:

14	Patricia Thibault	District Manager, DPGF Management & Consulting
15	Jere Earlywine	District Counsel, Hopping Green & Sams
16	Bill Schilling	District Engineer, Kimley-Horn & Associates, Inc.
17	Josh Cockriel	Kimley-Horn & Associates, Inc.
18	R. Michael Mullis	Kimley-Horn & Associates, Inc.

19 *The following is a summary of the discussions and actions taken at the February 16, 2021 The District*  
20 *CDD Board of Supervisors Regular Meeting.*

21 **SECOND ORDER OF BUSINESS – Administration Matters**

22 A. Audience Comments on Administrative Matters *(limited to 3 minutes per individual for*  
23 *administrative agenda items)*

24 There being none, the next item followed.

25 B. Exhibit 1: Consideration for Approval – Regular Meeting Minutes, January 18, 2021

26 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
27 approved the Minutes of the Board of Supervisors Regular Meeting held on January 18, 2021, for The  
28 District - A Community Development District.

29 C. Exhibit 2: Consideration for Acceptance – the Unaudited January 2021 Financial Statements

30 On a MOTION by Mr. Lancaster, SECONDED by Mr. Jay Dodson, WITH ALL IN FAVOR, the Board  
31 accepted the Unaudited January 2021 Financial Statements for The District - A Community Development  
32 District.

33 **THIRD ORDER OF BUSINESS – Business Matters**

34 A. Audience Comments on Business Matters *(limited to 3 minutes per individual for business matters*  
35 *agenda items)*

36 There being none, the next item followed.

37 B. Construction Related Items

38 ➤ Consideration of Items Regarding Engineer Contract

- 39 • Exhibit 3: CDD Project Task Order 5 (Amendment 2)

- 40 • Exhibit 4: CRA Project Task Order 3 (Amendment 2)

41 Mr. Schilling explained how the amendments cleaned up aspects of the previous Kimley-  
42 Horn contract regarding schedules and total cost. Mr. Schilling recommended approving  
43 the amendments in substantial form as a detail with the artist work was being worked out.

44 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
45 approved the CDD Project Task Order 5 (Amendment 2), and CRA Project Task Order 3 (Amendment 2),  
46 in substantial form, for The District - A Community Development District.

- 47 ➤ Consideration of Evaluation Committee Recommendation Regarding Proposals for Phase  
48 1 (DCSB Parking Facility) Project Proposals for Construction Services

49 On a MOTION by Mr. Lancaster, SECONDED by Mr. Jay Dodson, WITH ALL IN FAVOR, the Board  
50 approved the Evaluation Committee's Recommendation approving J.B Coxwell Contracting, Inc. as a  
51 responsive bidder, entering into a contract subject to the completion of two trench safety forms, and subject  
52 to any additional comments or refinements from the City, for The District - A Community Development  
53 District.

- 54 ➤ Exhibit 5: Consideration & Adoption of **Resolution 2021-12**, RDA Amendments

55 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
56 adopted **Resolution 2021-12**, RDA Amendments, for The District - A Community Development District.

- 57 ➤ Exhibit 6: Consideration of Bulkhead RFP

58 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
59 approved the Bulkhead RFP, with the approval committee to consist of the members of the Board of  
60 Supervisors, for The District - A Community Development District.

- 61 ➤ Exhibit 7: Consideration & Adoption of **Resolution 2021-13**, Direct Purchase  
62 Authorization

63 On a MOTION by Mr. Lancaster, SECONDED by Mr. Jay Dodson, WITH ALL IN FAVOR, the Board  
64 adopted **Resolution 2021-13**, Direct Purchase Authorization, in substantial form, subject to final review by  
65 the City, for The District - A Community Development District.

- 66 ➤ Project Status

#### 67 **FOURTH ORDER OF BUSINESS – Staff Reports**

##### 68 A. District Manager

69 Ms. Thibault noted that a meeting had been held with the City the previous day and indicated that  
70 the paperwork process was close to being finalized, with a timeframe of 15 business days for getting  
71 CRA reimbursement paperwork to the City. Discussion ensued.

##### 72 B. District Counsel

73 Mr. Earlywine advised that the bulkhead contract needed to be signed around a May timeframe,  
74 noting the RFP being issued with a deadline of March 26. Discussion ensued, with the Board  
75 rescheduling the April regular meeting for April 2 at 11:00 a.m.

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77

78 C. District Engineer

79 Mr. Schilling and the Board discussed ongoing negotiations with the artist, and designs for the  
80 kiosk.

81 **FIFTH ORDER OF BUSINESS – Supervisors Requests**

82 There being none, the next item followed.

83 **SIXTH ORDER OF BUSINESS – Audience Comments – New Business – (limited to 3 minutes per**  
84 *individual for non-agenda items)*

85 There being none, the next item followed.

86 **SEVENTH ORDER OF BUSINESS – Adjournment**

87 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to  
88 adjourn the meeting. There being none, Mr. Lancaster made a motion to adjourn the meeting.

89 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
90 adjourned the meeting for The District – A Community Development District.

91 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered*  
92 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
93 *including the testimony and evidence upon which such appeal is to be based.*

94 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
95 **meeting held on April 12, 2021.**

96

  
\_\_\_\_\_  
Signature

Jacquelyn Leger  
\_\_\_\_\_  
Printed Name

97 Title:  Secretary  Assistant Secretary

  
\_\_\_\_\_  
Signature

Arthur E. Lancaster  
\_\_\_\_\_  
Printed Name

Title:  Chairman  Vice Chairman